

M365 Governance implementation checklist:

- Define governance goals.
- Assess your current state.
- Define roles and responsibilities.
- Establish collaboration provisioning rules.
- Set your external sharing policy.
- Create workspace naming conventions.
- Configure sensitivity labels.
- Implement Data Loss Prevention (DLP) policies.
- Configure conditional access policies.
- Secure privileged accounts.
- Review and harden default settings.
- Plan user training and communications.
- Schedule workspace reviews.
- Implement a workspace lifecycle & retention policy.
- Monitor for suspicious activity and policy violations.

